



Special Meter Reading Request Form

City of Delta - Taxation - 4500 Clarence Taylor Crescent, Delta BC V4K 3E2 - taxation@delta.ca

Special meter readings must be requested at least **3 working days** prior to the reading date
The service fee for all special meter reads will be included on the final utility bill
Rates for special meter readings are provided in the Delta Water Services Bylaw

Completed forms to be emailed to : taxation@delta.ca

Meter Read Date : <input style="width: 300px; height: 20px;" type="text"/>

** Meter reads requested on weekends or statutory holidays will be read the next business day*

Metered Property Information

Property Address	<input style="width: 550px; height: 25px;" type="text"/>
Owners	<input style="width: 550px; height: 25px;" type="text"/>
Metered Account Number	<input style="width: 80px; height: 25px;" type="text"/>
Folio Number	<input style="width: 180px; height: 25px;" type="text"/>

Requester Information

Name	<input style="width: 550px; height: 25px;" type="text"/>		
Law Firm/Notary Office	<input style="width: 550px; height: 25px;" type="text"/>		
Phone	<input style="width: 180px; height: 25px;" type="text"/>	Ext	<input style="width: 100px; height: 25px;" type="text"/>
Email	<input style="width: 550px; height: 25px;" type="text"/>		

**** Final bills will be emailed to the requester email, as provided above***

Please note if you are requesting a meter read for a client who is selling a property, any monthly pre-authorized withdrawal or auto-debit will need to be cancelled by the owner, in writing, to taxation@delta.ca